

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
AUGUST 17, 2015

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

FLAG SALUTE

ROLL CALL

Members Present – Joanne Mitchell, Francie Keating, Mark Salemi, Maria Flynn, Ron Pascrell, Dina Bargiel, Tom Bolen

Members Absent – Lisa Marshall, Bob Kassai

Also Present – Dr. Pillari, Tom DiFluri, Jeff Merlino

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office.

Sanjay Desai – 186 Mt. Pleasant Ave.

Mr. Desai was concerned with resignations coming in so late in the summer.

Dr. Pillari told him we had a replacement for this particular teacher, but in the case when we don't they would be held to their contract.

216-27 - APPROVAL OF MINUTES

Motion by BOLEN Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the July 23, 2015 regular meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the July 23, 2015 regular meeting.

Roll Call: 7 YES

SUPERINTENDENT'S REPORT

Dr. Pillari commended everyone involved in National Night Out. She reported that Ms. Williams, the new CO Principal attended to informally meet community members. There will be a Meet & Greet on 8/27 at CO to welcome Ms. Williams to our school district. Dr. Pillari is working with NJSBA on a goal setting date. New teacher orientation will be held on 8/25 & 8/26 at Memorial. She updated the Board on technology work being done over the summer. She reported all computers have been reimaged, 3 laptop carts at Memorial, 2 at BG, 1 at CO and 1 purchased through NCLB for ESL, are ready for use. A new content filter, phone system and hand recognition time clock have been installed and is in the process of introducing an online lesson planner. She also updated the board on buildings & grounds. She said all schools have been cleaned thoroughly, windows, floors, furniture, and are ready for the opening of school.

BOARD ATTORNEY’S REPORT

Mr. Merlino stated that with the board’s and police department’s diligence in the process of residency checks, all appeals against the WPBOE have been in favor of the BOE. He also stated that having the re-registration has cut down on the number of ineligible students.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by BOLEN Seconded by SALEMI to accept the recommendation of the Superintendent to approve the following consent agenda numbers 216-28 through 216-38.

Roll Call: 7 YES

216-28 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of June 2015 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of June 30, 2015 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

216-29 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$49,266.00

| | |
|----------------------|---------------|
| <u>Bill List No.</u> | <u>Amount</u> |
| #61 | \$49,266.00 |

216-30 - TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of June 2015.

| <u>Account #</u> | <u>Acct. Description</u> | <u>Old Amount</u> | <u>Adjustment</u> | <u>New Balance</u> |
|-------------------|------------------------------|-------------------|-------------------|--------------------|
| 10-000-100-560-00 | Transfer Funds to Charter | \$ 100,000.00 | \$ 37,500.00 | \$ 137,500.00 |
| 11-000-216-100-00 | Salaries Speech/Rel Services | \$ 251,474.00 | (\$26,000.00) | \$ 225,474.00 |
| 11-000-216-320-00 | Students-Speech/Rel Services | \$ 359,262.00 | (\$ 4,021.00) | \$ 355,241.00 |
| 11-000-217-100-00 | Salaries One to One Aides | \$ 82,047.00 | (\$23,700.00) | \$ 58,347.00 |
| 11-000-218-600-10 | Guidance & Testing | \$ 2,750.00 | \$ 1,016.00 | \$ 3,766.00 |
| 11-000-219-105-00 | Salaries Sec & Cler Ast | \$ 45,231.00 | \$ 3,493.00 | \$ 48,724.00 |
| 11-000-219-390-00 | Other Purch Prof & Teach | \$ 37,400.00 | \$ 1,838.00 | \$ 39,238.00 |
| 11-000-230-100-00 | Salaries Administration | \$ 245,347.00 | (\$ 5,000.00) | \$ 240,347.00 |
| 11-000-251-100-00 | Salaries | \$ 322,383.00 | (\$ 5,000.00) | \$ 317,383.00 |
| 11-000-251-340-00 | Purchased Tech Services | \$ 52,513.00 | (\$ 514.00) | \$ 51,999.00 |
| 11-000-251-592-00 | Miscl Purch Services | \$ 13,234.00 | \$ 514.00 | \$ 13,748.00 |
| 11-000-261-420-00 | Clean Repair & Maint Svc | \$ 213,604.00 | \$ 11,620.00 | \$ 225,224.00 |
| 11-000-262-107-00 | Sal LunchR/Playgr/Aides | \$ 62,837.00 | \$ 6,651.00 | \$ 69,488.00 |
| 11-000-262-300-00 | Purch Prof & Tech Svc | \$ 26,589.00 | \$ 1,655.00 | \$ 28,244.00 |
| 11-000-262-610-00 | General Supplies | \$ 72,500.00 | \$ 4,100.00 | \$ 76,600.00 |
| 11-000-263-420-00 | Grounds Repair Services | \$ 19,243.00 | \$ 650.00 | \$ 19,893.00 |
| 11-000-263-610-00 | Grounds Supplies | \$ 6,040.00 | \$ 320.00 | \$ 6,360.00 |
| 11-000-270-511-00 | Cont Svc Transport | \$ 97,400.00 | \$ 5,800.00 | \$ 103,200.00 |
| 11-000-291-220-00 | Social Security Cont | \$ 190,700.00 | \$ 15,600.00 | \$ 206,300.00 |

| | | | | |
|----------------------|--------------------------|----------------|----------------|----------------|
| 11-000-291-249-00 | Oth Retire Contrib DRCP | \$ 17,080.00 | \$ 3,500.00 | \$ 20,580.00 |
| 11-120-291-270-00 | Health Benefits | \$2,174,821.00 | (\$ 15,600.00) | \$2,159,221.00 |
| 11-120-100-101-00 | Grades 1-5 Sal of Teach | \$2,098,132.00 | (\$ 88,270.00) | \$2,009,862.00 |
| 11-120-100-101-00 | Grades 1-5 Sal of Teach | \$2,009,862.00 | (\$ 20,000.00) | \$1,989,862.00 |
| 11-130-100-101-00 | Grades 6-8 Sal of Teach | \$1,945,735.00 | (\$ 21,000.00) | \$1,924,735.00 |
| 11-204-100-101-00 | Sal of Teachers Sp Ed | \$ 329,952.00 | \$ 20,788.00 | \$ 350,740.00 |
| 11-204-100-106-00 | Other Sal of Inst | \$ 261,705.00 | \$ 12,671.00 | \$ 274,376.00 |
| 11-214-100-101-00 | Salaries of Teach Autism | \$ 158,297.00 | \$ 7,200.00 | \$ 165,497.00 |
| 11-214-100-101-00 | Salaries of Teach Autism | \$ 165,497.00 | \$ 8,460.00 | \$ 173,957.00 |
| 11-214-100-106-00 | Other Salaries Autism | \$ 155,657.00 | \$ 9,900.00 | \$ 165,557.00 |
| 11-214-100-106-00 | Other Salaries Autism | \$ 165,557.00 | \$ 17,659.00 | \$ 183,216.00 |
| 11-215-100-101-00 | Salaries Preschool Disab | \$ 91,894.00 | \$ 4,290.00 | \$ 96,184.00 |
| 11-215-100-106-00 | Other Sal Presch Disab | \$ 52,546.00 | \$ 8,858.00 | \$ 61,404.00 |
| 11-230-100-101-00 | Salaries Basic Skills | \$ 51,171.00 | \$ 6,600.00 | \$ 57,771.00 |
| 11-230-100-101-00 | Salaries Basic Skills | \$ 57,771.00 | \$ 9,215.00 | \$ 66,986.00 |
| 11-230-100-101-00 | Salaries Basic Skills | \$ 86,986.00 | \$ 3,022.00 | \$ 70,008.00 |
| 11-240-100-101-00 | Salaries Bilingual | \$ 62,713.00 | \$ 6,185.00 | \$ 68,898.00 |
| 20-231-100-100-00-11 | Title 1A Imp Bas Pro Sal | \$ 231,104.00 | (\$ 3,022.00) | \$ 228,082.00 |
| 20-231-200-200-00-11 | Title 1A Improv Benefite | \$ 46,244.00 | \$ 3,022.00 | \$ 49,226.00 |
| 20-231-200-320-00 | Title 1A Purch Prof Ed | \$ 12,098.00 | (\$ 1,031.71) | \$ 11,066.29 |
| 20-231-200-600-00-11 | Title 1A Supplies and Ma | \$ 3,695.00 | \$ 106.71 | \$ 3,807.71 |
| 20-237-200-300-00-11 | Title IIA Prof Serv | \$ 12,000.00 | \$ 925.00 | \$ 12,925.00 |

216-31 - SCHOOL SELF- ASSESSMENT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the submission of the school self-assessment for determining HIB grades for each school.

216-32 - ACCEPTANCE OF RESIGNATION – G. DARWICH

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the resignation of Ghada Darwich, part time classroom aide, effective July 24, 2015.

216-33 - ACCEPTANCE OF RESIGNATION – T. CANTOR

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the resignation of Tammy Cantor, part time ESL/BSI teacher at BG, effective August 6, 2015.

216-34 - REVISED MATHEMATICS CURRICULUM

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the revised K-8 mathematics curriculum.

216-35- WORKSHOP/TRAVEL REIMBURSEMENT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2015-2016 school year:

| Name | Activity | Date | Fee | Travel | Meals | Lodging |
|------------------|-------------------|-------------|---------|--------|-------|---------|
| Sheryl Centrelli | Autism Conference | 10/15-10/16 | \$400 | NA | NA | NA |
| James Grochowski | Handle with Care | 8/19-8/21 | \$1,000 | NA | NA | NA |

216-36 - PCESC – SUMMER TRANSPORTATION CONTRACT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify approval of the transportation contract with PCESC for the following summer 2015 bus routes:

| Route# | School (s) | Contractor | # of Students | Estimated Cost per Route (+ surcharge) | Starting Date |
|--------|----------------------|----------------|---------------|--|-----------------|
| MOON | Windsor Academy | Town & Country | 1 | 2,302.20+92.09 | 7/10/15-8/12/15 |
| CHWP | Charles Olbon School | Station Wagon | 1 | 540.00+21.60 | 7/2/15-7/30/15 |

216-37-APPROVAL OF ITINERANT SERVICE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Mountain Lakes Board of Ed, to provide itinerant services for hearing impaired student ID#21576, 5 hours per week, from September 1, 2015-June 30, 2016, at a cost of \$27,000.

216-38 -OUT OF DISTRICT PLACEMENTS 2015-2016

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education Out of District placements for the 2015-2016 school year, excluding transportation:

| ID# | SCHOOL | COST PER DIEM | AIDE |
|-------|---------------------|---------------------------------|-------------|
| 21732 | PG Chambers School | 210 days @\$349.26/day=\$73,344 | \$39,900/yr |
| 31614 | Norman Bleshmann | TBD | NA |
| 32046 | Stepping Stones | 210 days @\$305/day=\$64,050 | NA |
| 31743 | Bellville BOE | TBD | NA |
| 32827 | CP Center Bellville | 210 days@ \$299.63/day=\$62,922 | TBD |

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

PERSONNEL:

216-39 - APPOINTMENT OF HIRE – SPEECH LANGUAGE SPECIALIST

Motion by FLYNN, Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Stefanie Surie, as a district wide full time speech teacher, MA- Step 2-3, Salary \$61,270.00, effective September 1, 2015.

Roll Call: 7 YES

216-40 -APPOINTMENT OF HIRE – PT SPED/INCLUSION MATH TEACHER

Motion by FLYNN, Seconded by BARGIEL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Katharina DiPaolo-Hack, as a PT SpEd/Inclusion math teacher at Memorial, at a rate of \$31.49/hr., not to exceed 27.5 hrs. per week, no benefits, effective September 1, 2015.

Roll Call: 7 YES

216-41 -APPOINTMENT OF HIRE – SUBSTITUTE NURSE

Motion by FLYNN, Seconded by MITCHELL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Laura Vlietstra, as an as needed substitute nurse, at a rate of \$175 per diem, no benefits.

Roll Call: 7 YES

216-42 -APPOINTMENT OF HIRE – SUBSTITUTE NURSE

Motion by FLYNN, Seconded by MITCHELL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Josefa Olson, as an as needed substitute nurse, at a rate of \$175 per diem, no benefits.

Roll Call: 7 YES

216-43 -APPOINTMENT OF HIRE – SUBSTITUTE CUSTODIAN

Motion by FLYNN, Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Richard Hubbard as a substitute on call custodian, at a rate of \$18/hr., no benefits. (Does not have black seal license)

Roll Call: 6 YES, 1 RECUSAL-FLYNN

216-44 -APPOINTMENT OF HIRE – SUBSTITUTE CUSTODIAN

Motion by FLYNN, Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Fanny Ayala as a substitute on call custodian, at a rate of \$20/hr., no benefits. (Has black seal license)

Roll Call: 7 YES

216-45 -APPOINTMENT OF HIRE – PT ESL/BSI

Motion by FLYNN, Seconded by MITCHELL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Christina Dinan, as a ESL/BSI teacher at BG, at a rate of \$31.49/hr., not to exceed 27.5 hrs. per week, no benefits, effective September 1, 2015.

Roll Call: 7 YES

216-3A - EMPLOYEE SEPARATION AGREEMENT

Motion by FLYNN, Seconded by BARGIEL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve separation agreement between employee ID#4068 and the Woodland Park Board of Education.

Roll Call: 7 YES

EDUCATION:

216-46- OT SERVICES - BERGEN COUNTY SPECIAL SERVICES SCHOOL DISTRICT

Motion by BARGEIL, Seconded by MITCHELL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve ratification of contract with Bergen County Special Services School District to provide (1) full time occupational therapist for the 2015-2016 school year, not to exceed \$95,194.

Roll Call: 7 YES

216-47 - PT SERVICES - PASSAIC COUNTY ED SERVICES COMISSION

Motion by BARGIEL, Seconded by MITCHELL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve contract with Passaic County Ed Services Comission to provide physical therapy services for the 2015-2016 school year, 4 days per week, not to exceed \$78,775.

Roll Call: 7 YES

COMMITTEE REPORTS

Finance: Mrs. Mitchell reported the committee met on 8/10. She stated that Mr. DiFluri instructed them on how to breakdown and understand the monthly financial reports.

Education: Mrs. Bargiel reported the committee met on 8/10. The committee discussed the revised math curriculum. She said the ELA is also being revised, scheduled to be voted on in September. She said they discussed the viability of one to one laptops for the district, with a plan to start at BG in September 2016.

Personnel: Ms. Flynn reported that the committee met on 8/10. They discussed all items to be voted on at this meeting.

Buildings & Grounds: Mr. Bolen reported the committee met on 8/10. They gave to okay to have the tree branches trimmed around the basketball court at Memorial. He also reported that the fire escape at School #1 has to be repaired, due to a violation in code. Most of the discussion was on the reopening of School #1. They discussed what they received back from the State and what further steps are required by the State to further this project.

Community Relations: Dr. Salemi reported the committee met on 8/10. The entire discussion was about the reopening of School #1. The first public meeting with the community is tentatively scheduled for October 15, 2015, at 7:00pm, in the Municipal. The second meeting will be held on November 19, 2015, at 7:00pm, in which concerns will be addressed.

Policy: Mrs. Keating reported the committee met on 8/10. She stated that they are going to work out a procedure with the borough, as to what steps to take when a child has not been picked up from school after 4:00pm. She also said they are reviewing all policies, starting with bylaws.

PUBLIC HEARING

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office.

Sanjay Desai- 186 Mt. Pleasant Ave.

Mr. Desai brought up a matter from a previous meeting regarding the technology contract. He wanted to know if the hours were being accounted for. *Dr. Pillari said we have a system set up with monthly reports to account for their time.* He also stated that he is in favor of reopening School #1 and hopes we apply for grants to help in the effort.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:40 p.m. by BOLEN, seconded by KEATING
Voice Vote: 7 YES

Motion to return to Regular Session at 8:20 p.m. by MITCHELL, seconded by SALEMI
Voice Vote: 7 YES

ADJOURNMENT

Motion to adjourn at 8:20 p.m. by BOLEN, Seconded by PASCRELL

Voice Vote: 7 YES

WOODLAND PARK BOARD OF EDUCATION
EXECUTIVE SESSION MINUTES

ITEMS DISCUSSED: (Business Administrator/Board Secretary was not present during executive session)

- The Board discussed the Superintendent evaluation (personnel) and scheduled the next discussion for Executive Session on 9/21/15.
- The Board discussed a residency case (litigation) (G.C. obo J.Q. v. Woodland Park Board of Education).